



Permit # \_\_\_\_\_

**APPLICATION FOR NON-DUMONT RECREATION DEPARTMENT USE OF BOROUGH PARKS**

**All Applications should be submitted for review and approval no later than 30 days prior to event.**

Organization/Individual Name: \_\_\_\_\_

Name of Representative: \_\_\_\_\_

Address: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Purpose for use of the facility: \_\_\_\_\_

Facility being requested:

\_\_\_\_\_ Babe Ruth Field at Memorial Park (w/lights \_\_\_)

\_\_\_\_\_ Gina's Field

\_\_\_\_\_ Major League Field at Memorial Park (lights w/ \_\_\_)

\_\_\_\_\_ Pavilion at Memorial Park

\_\_\_\_\_ Minor League Field at Memorial Park (lights w/ \_\_\_)

\_\_\_\_\_ Field at Bedford Park

\_\_\_\_\_ Farm Field at Memorial Park

\_\_\_\_\_ Field at Columbia Park

\_\_\_\_\_ Softball Field at Twin Boro Park

Date(s) to be used: \_\_\_\_\_

Times from: \_\_\_\_\_ To: \_\_\_\_\_

Name of another adult who will be in attendance and is willing to assume responsibility:

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**I have read and agree to all of the requirements as stated in the Policies and Procedures for Use of a Borough Park. I understand that as the person signing this form, I am jointly responsible with the organization (if applicable) for the clean up and any damages to the facility.**

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

For office use only:

\_\_\_\_\_ Cert of Insurance Rec'd    \_\_\_\_\_ Hold Harmless & D.L Rec'd    \$ \_\_\_\_\_ Usage Fee    \_\_\_\_\_ Fee Rec'd

\_\_\_\_\_ Security Deposit Rec'd    \_\_\_\_\_ Security Deposit Returned

Application Approved By: \_\_\_\_\_ Dated: \_\_\_\_\_

Recreation Director

## Policies and Procedures for Non-Dumont Recreation Department Use of Borough Parks

- Certificate of Insurance required, naming the Borough of Dumont and the Dumont Recreation Department as additional insured and listing the Borough of Dumont, 50 Washington Avenue, Dumont, NJ 07628 as the Certificate Holder. The policy must have the following limits: \$1,000,000.00 for General Liability and \$1,000,000.00 for Each Occurrence.
- Applicant is required to complete Hold Harmless Agreement and provide a copy of their driver's license.
- Fees for use of Borough Parks are payable to the Borough of Dumont.
- A Resident Organization (team) must consist of at least 80% Dumont residents. Team rosters are required.
- Fees:

### Resident Organization

Babe Ruth Field w/out lights - \$50.00/hr.  
Babe Ruth Field w/lights - \$75.00/hr.  
Major League Field at Memorial w/out lights - \$50.00/hr.  
Major League Field at Memorial w/lights - \$75.00/hr.  
Minor League Field at Memorial w/lights - \$50.00/hr.  
Farm Field at Memorial - \$50.00/hr.  
Softball Field at Twin Boro w/out lights - \$50.00/hr.  
Softball Field at Twin Boro w/lights - \$75.00  
Gina's Field - \$50.00/hr.  
Pavilion at Memorial Park - \$25.00  
Field at Bedford Park - \$50.00/hr.  
Field at Columbia Park - \$50.00/hr.

### Non-Resident Organization

Babe Ruth Field w/out lights - \$75.00/hr.  
Babe Ruth Field w/lights - \$125.00/hr.  
Major League Field at Memorial w/out lights-\$75.00/hr.  
Major League Field at Memorial w/lights - \$125.00/hr.  
Minor League Field at Memorial w/lights - \$125.00/hr.  
Farm Field at Memorial - \$75.00/hr.  
Softball Field at Twin Boro w/out lights - \$75.00  
Softball Field at Twin Boro w/lights - \$125.00  
Gina's Field - \$75.00/hr.  
  
Field at Bedford Park - \$75.00/hr.  
Field at Columbia Park - \$75.00/hr.

- Permits are subject to cancellation if the approved event is pre-empted by a Borough/Recreation Department event.
- Refunds will be given if event is cancelled by the Borough or Recreation Department. Refunds will also be given if the Recreation Department deems the field unplayable due to inclement weather.
- Applicant is responsible to maintain field conditions to the best of their ability. Removal of water from any playing area is not permitted. Applicant will be held financially responsible for any damages done to any equipment or to any park facility.
- Applicant is responsible for the clean up of all players bench areas at the conclusion of a game as well as adherence to all NJDOH guidelines as set forth in the Hold Harmless Agreement before and after each use. All bottles and cans must be placed in recycling containers.
- Alcoholic beverages are not permitted at a Borough park unless approved by the Governing Body. If desired, a separate application for Alcoholic Beverage Consumption must to filled out.
- Smoking is not permitted at any Borough facility.
- In case of inclement weather or poor field conditions, the Recreation Department reserves the right to suspend any activity on any park facility.
- Applicant is responsible for the conduct of its team/organization as well as the spectators.
- Applicant must have an approved copy of a Permit in their possession during usage of the fields.
- The Recreation Director and/or Recreation Chairperson reserves the right to void/suspend use by any organization that does not comply with these requirements.